

UDIA QUEENSLAND NOMINATION FORM 2021

In all regional branches, nominations are called for:

Branch President (one position)
Branch Management Committee members (maximum nine positions)

All nominations must be completed and received by the Chief Executive Officer **NO LATER THAN 5.00PM, 1 March 2021.**

Nomination requirements:

- Nominees must be financial members of the relevant branch committee.
- Each Regional Branch Management Committee must include at least one member who is a developer.
- The duration of appointment in either position is for two years from the date of appointment.
- Nominations for the position of Branch President are to be supported and signed by two financial members of the relevant Branch.
- Nominees for the position of Branch President must consent to participate in an interview conducted by two members of the UDIA Queensland Board of Directors or its delegate if more than one nomination is received.

Nomination process:

- **Section A** is to be completed by all nominees. Members who wish to nominate must be a developer member, general member, affiliate member or life member of the relevant Branch.
- **Section B** is only required to be completed for nominations of Branch President. This section must be signed by two financial developer members, general members or affiliate members of the relevant Branch indicating their support of the nomination.
- When more than one nomination for the position of Branch President is received, the final appointment will be made by the UDIA Queensland Board of Directors after telephone interviews with each nominee. This interview will be conducted by two members of the UDIA Queensland Board of Directors or its delegate.
- Nominations for the positions of committee member of the Branch Management Committee will be considered by the incoming President of the relevant Branch following the appointment of all Branch Presidents by the UDIA Queensland Board of Directors.

Appointment process:

- Nominations for the positions of Branch President will be ratified by the UDIA Queensland Board of Directors in March 2021.
- Nominations for the positions of committee member of the Branch Management Committee will be ratified by the UDIA Queensland Board of Directors in April 2021.
- All appointments will be announced in early May.
- All persons appointed as either Branch President or Committee member will be provided with an appointment letter outlining the responsibilities of the role as well as terms and conditions associated with the UDIA Queensland Code of Ethics including, but not limited to, the requirement to:
 - Demonstrate ethical principles and observe the highest standards of integrity and honesty in all professional dealings;
 - To uphold and promote the reputation of the UDIA Queensland and not misuse the authority of office for personal gain;
 - Respect the confidentiality of information given to office holders in the course of the UDIA Queensland's work; and
 - Disclose to the UDIA Queensland any interests which may create interests in conflict with his or her duties as Branch President or member of a Management Committee
 - Dedicate a reasonable amount of time to the position.

SECTION A

I hereby nominate myself for the position of (please tick one)

Branch President Management Committee member of the..... Branch.

Name (*print*)

Signed (*Nominee*)

Date

SECTION B

I hereby support the nomination of (*being the Nominee*) for the position of **UDIA Queensland** **Branch President**.

Signed.....
(*First supporter of nomination*)

Signed.....
(*Second supporter of nomination*)

Full Name.....

Full Name.....

Organisation
.....

Organisation
.....

Date

Date.....

To be completed and received by the
Chief Executive Officer of UDIA Queensland
no later than 5.00pm, 1 March 2021